

MAHARSHI DAYANAND UNIVERSITY, ROHTAK
DEPARTMENT OF CHEMISTRY

E- tender on behalf of Registrar is invited subscribed as “Tender for Rate Contract” for the supply of Chemicals, Glassware & Plasticware for the year 2023-24 as per detail given on website along with **earnest money** amounting Rs. 2,00,000/- for Chemicals, Rs. 1,00,000/- for Glassware & Rs. 50,000/- for Plasticware and **separate tender fee** amounting Rs. 15000/- for Chemicals, Rs. 5,000/- for Glassware & Rs. 1,000/- for Plasticware should be deposited through online mode only on or before the last date of submission of tender. The e- tender documents will be opened as per given schedule in the tender document. For details may visit on www.etenders.hry.nic.in www.mdurohtak.ac.in.

REGISTRAR

**MAHARSHI DAYANAND UNIVERSITY, ROHTAK
DEPARTMENT OF CHEMISTRY,**

Phone:-01262-393131

Email: hod.chem@mdurohtak.ac.in

STANDARD BIDDING DOCUMENT FOR THE ANNUAL RATE CONTRACT FOR THE SUPPLY OF CHEMICALS (SRL,QUALIGENS, SPECTROCHEM,HIMEDIA,MERCK, LOBA CHEMIE, FLUKA GOLDIE, CDH,AVANTOR,MOLY CHEM., GENIE, GENETIX,HI-PHARMACEUTICAL DRUGS, SIGMA ALDRICH, QIAGEN BIOSERVE, TITAN BIOTECH,EUROFINE, PROMEGA, D.S.S.TAKARA, ILS CHEMICALS , BIO RAD CHEMICALS& Invitrogen); GLASSWARE(CORNING GLASS, BOROSILICATE GLASS); AND PLASTICWARE FOR THE YEAR 2023-24.

PRESS NOTICE

M.D. UNIVERSITY, ROHTAK Notice Inviting E-Tender	
Name of work	Annual Rate Contract for the purchase of Chemicals, Glassware & Plastic ware for the year 2023-24.
Tender Fee for Chemicals Tender Fee for Glassware Tender Fee for Plastic ware	Rs. 15000 for Chemicals, Rs. 5,000/- for Glassware, Rs. 1000/- for Plasticware, separately for each firm
Earnest Money for Chemicals Earnest Money for Glassware Earnest Money for Plastic ware	Rs 2,00,000/- (for each firm) Rs 1,00,000/- (for each firm) Rs 50,000/- (for each firm)
Tenders to be received till: 08.06.2023 upto 03:00PM	
<p>i) The tenders will be received only through offline mode (manually) for further details visit website www.etenders.hry.nic.in</p> <p>(ii) Cost of Bid document (to be paid online) is Rs. 15,000/- for Chemicals, Rs. 5000/- for Glassware & Rs. 1000/- for Plastic ware (non refundable) and EMD (as mentioned above) also should be deposited through online mode only.</p> <p>(iii) Willing Contractors shall have to pay is Rs. 1180/- the e- Service Fee through online.</p>	

**Head
Department of Chemistry
M.D.U., Rohtak**

DETAIL NOTICE INVITING TENDER

e-Tender is invited for purchase of below mentioned items in single stage two cover system i.e. Request for Pre-Qualification/Technical Bid (online Bid under PQQ/ Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope):-

Sr. No	Name of Item	EMD to be deposited by Bidder	Tender Document Fee & eService Fee (Rs.)	Start Date & Time of Bid Preparation & Submission	Last Date & Time of Bid Preparation & Submission	Approximate total cost of the budget of all the Science Departments
1.	Annual Rate Contract for the purchase of :- 1. Chemicals 2. Glassware 3. Plasticware For M.D. University, Rohtak for the year 2023-24	Rs. 2,00,000/- (for each firm) Rs. 1,00,000/- (for each firm) Rs. 50,000/- (for each firm)	Rs. 15000/-for Chemicals, Rs. 5000/- for Glassware & Rs. 1000/- for Plasticwar e as Tender Document fee & Rs. 1180/- for e-Service fee	18.05.2023 11.00 a.m.	08.06.2023 3.00 p.m.	1,12,50,000/-

1. Detailed notice inviting tender/estimate drawing can be seen in the office of the undersigned during office hours.

2. Bidding documents available on website www.etenders.hry.nic.in

3. Newly enlisted contractors/societies/suppliers/manufactures should bring with them proof of their enlistment in appropriate class.

4. The bidders would submit bid through e-tendering only on the website i.e. www.etenders.hry.nic.in.

Under this process, the Pre-qualification/ Technical online bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. PQQ/Technical & Commercial Envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQQ/ Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

1. **The payment for e-Service Fee shall be made by eligible bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD & Tender Fee can be made through online mode only.**

2. Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. **He/She will be required to make online payment of EMD fee in due course of time. The intended bidder fails to pay EMD fee under the stipulated time frame shall not be allow to submit his / her bids for the respective event / Tenders.**

3. The interested bidders must remit the funds at least T+1 working day (Transaction day + One working Day) in advance i.e. **on or before (08.06.2023); and make payment via NET BANKING/RTGS /NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended bidder / Agency thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at www.etenders.hry.nic.in**

The interested bidders shall have to pay mandatorily e-Service fee (under document fee – Non refundable) of Rs.1180/- (Rupee One Thousand one Hundred & Eighty Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.

The Payment for e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.

The Bidders must submit their tender documents (offline) as per the dates mentioned in the key dates:-

Key Dates

Sr. No.	Department Stage	Bidder's Stage	Start date and time	Expiry date and time
1		Tender Document Download and Bid Preparation/Submission	18.05.2023 At 11.00 a.m.	08.06.2023 3.00 p.m.
2	Tenders opening		12.06.2023, 11:00 a.m. onwards	

Important Note:

- 1) The Applicants/bidders have to complete ‘Application / Bid Preparation & Submission’ stage on scheduled time as mentioned above. If any Applicant / bidder failed to complete his / her aforesaid stage in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as ‘Applications / bids not submitted’.
- 2) Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Applicant/Bidder can rework on his/her bids even after completion of ‘Application/Bid Preparation & submission stage’ (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.
- 4) In the first instance, the online payment details of tender document fee + e-Service and EMD & PQQ/Technical Envelope shall be opened. Henceforth financial bid quoted against each of the item by the shortlisted bidder/ Agency wherever required shall be opened online in the presence of such bidders/ Agency who either themselves or through their representatives choose to be present. The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

The bids shall be submitted online in two separate envelopes:

Envelope 1: Technical Bid

The bidders shall upload the required eligibility & technical documents online in the Technical Bid.

Envelope 2: Commercial Bid

The bidders shall quote the prices in price bid format under Commercial Bid.

TERMS & CONDITIONS: -

1. Bids from **original manufacturers** will be accepted.
2. Latest ISO certificates are mandatory for glassware & plasticware. The certificates must be enclosed with tender documents.
3. Five set of Price Lists must be enclosed with technical bid of tender documents.
4. Each manufacturer has to furnish an undertaking to the undersigned that the discount offered to M.D.University, Rohtak is the maximum & no Govt./Semi Govt. Institutions/Universities have been offered discount more than quoted one.
5. The manufacturer is required to furnish a certificate of his authorized distributor alongwith tender documents (OEM Authorization Certificate).
6. No advance payment will be made for the supplier.
7. PAN No. & GST No. must be enclosed with the tender documents.
8. All the disputes to any one will be subject to the jurisdiction at Rohtak (Haryana).
9. The order will be placed after comparing the rates except **research items** (as benefits of the university). **Research items may be purchased on quality basis.**
10. The firm will be required to record following certificates in every bill:-
The rate is being charged as per prevailing price, as applicable to all Govt./Semi Govt. and other institutions. That the discount offered to the university is the maximum and they have not offered more discount to any Govt., Semi Govt. and other institutions.
11. The rate contract being established by the university should not be tagged with the rate contract established by the Govt. of Haryana as the requirements of the University Departments are quite different from those of Govt. of Haryana.
12. If the Haryana Govt. establish the rate contract with the same items on better terms and conditions for the year 2023-24 the same will also be applicable to M.D.University, Rohtak.
13. The supplied chemicals must be of fresh stock (not more than 06 months old).
14. The claimed purity/specifications should be followed. If the supplied chemicals are of low purity, company has to replace it at his own cost within stipulated period, otherwise it will be blacklisted.
15. The rate contract initially will be valid from one year i.e **1st July, 2023 to 31st July, 2024** and may be extended for another one year i.e **1st July, 2024 to 31st July, 2025** as per university rules on same terms and conditions.
16. **The Earnest Money and Tender Fee will be considered through online mode only in favour of Finance Officer, M.D. University, Rohtak.**
17. The supply will be made F.O.R. M.D.University, Rohtak & bill in duplicate must be submitted.

18. The order must be executed within 4-6 weeks after receipt of supply order.
19. Technical documents and Commercial bid/price must be submitted in sealed envelope along with tender documents.
20. MSME are exempted in tender fee & EMD only as per Haryana Govt. Policy.
21. The bidder must submit an Affidavit on non –judicial stamp paper duly attested 1st Class Magistrate/Notary Attest to the effect that they have not been debarred/blacklisted by any State Govt./Central Govt./PSU Department in India/Public or Private Institute (Annexure-1).
22. EMD of eligible bidders will be released after successful completion of the contract period.

Envelope-1

(Technical Bid):

Technical Bid must be submitted in the office of undersigned **in original** on or before 8th June, 2023.

Envelope-2

(Commercial Bid):

1. Firm has to mention the discount on the price list attached in the technical bid.
2. Firm has to clearly specify the GST percentage, as applicable.

For & on behalf of Registrar,
MDU, Rohtak

Head,
Department of Chemistry,
M.D.University, Rohtak

ENVELOPE-1

List of Technical Documents

Sr.No	Description	Bidders Response (Yes/No)
1	Authorization certificate from the manufacturer firm	
2	Copy of PAN card.	
3	Copy of latest income tax return.	
4	Year of price list attached	
	ISO Certificate	
	Affidavit for Blacklisting	

ANNEXURE-1

Undertaking (on Non Judicial stamp paper)

This is to certify that M/s -----address -----

Has not ever been debarred/blacklisted from any by any
School/Board/University/Organization/Government Agency, etc. for any reason at any point of
time and no legal case/proceedings is pending against the Agency as on date.

Place: -----

Dated: -----

Signature of Tenderer
With full name and Address
With seal & stamp

ENVELOPE-2

COMMERCIAL BID

Sr. No.	Name of Manufacturer	Year of Price List attached	Discount	GST
1				
2				
3				
4				
5				
6				
7				